Epsom Village Water District (EVWD) Minutes of Meeting

Date: June 11, 2026

Commissioners Present:
Donna Dudley
Timothy R. Denison Meeting

Mr. Denison called to order at 5:31 PM

Agenda Items:
Minutes of May 19, 2026, Meeting - Mr. Denison moved to approve, Ms. Dudley seconded. Motion

Carried.

Well #2 (W2) Pump Replacement. Continued discussion from May meeting:
Replacement of the W2 pump was substantially completed the week of May 25th. However, the well remains offline pending full flushing and PFAS sampling. Ms. Dudley will contact the EVWD Operator, Wade in the Water, LLC., regarding a cost estimate to repair the W2 bypass line so flushing/sampling may be completed.

Utility Service Group, Inc. a.k.a., Utility Service Company, Inc., a.k.a., "Suez" Contract Termination:
On April 10, 2017, EVWD Commissioners signed a Contract with Suez, for Route 4 Well #1 (W1) maintenance services. The Contract has no specified duration, but includes a 10-year, yearly projected schedule of work. The Contract has a Termination Clause allowing EVWD to cancel with 90-days notice to Suez. There is NO Termination Clause for Suez. (NOTE: EVWD & Suez have a separate agreement signed July 23, 2015, for maintenance of the Rte. 4 Storage Tank.)

Suez performed Contract work each year between 5/2/17 and 10/1/24 and was compensated by EVWD.

In mid-2025, Suez sought to cancel the Contract. Through phone conversations and emails between July 2025 and September 2025, EVWD Chairman Daniel Smith and Suez Project Manager Graham Beeby, agreed on terms to cancel, subject to EVWD Commissioner approval. Suez would perform the 2025 W1 cleaning, supply a spare pump for W1, and a pump for W2 that meets the engineering specifications for the proposed PFAS treatment system (now under final design.) Mr. Beeby submitted a proposed Termination Agreement that includes those terms, and a clause requiring both Parties to have legal representation.

From November 2025 to May 22, 2026, Mr. Beeby sent several status/update emails to Mr. Smith, who finally replied on May 26th that he was no longer an EVWD Commissioner.

After discussion, Ms. Dudley and Mr. Denison agreed the Suez W1 Contract may be cancelled. The proposed Termination Agreement cannot be signed unless the legal representation clause (regarding EVWD) is removed. It would also be desirable to include the exact specifications for

the W2 pump, which are being provided by Underwood Engineering. Ms. Dudley will contact Mr. Beeby.

Leak Detection Work:
EVWD is using N.H. Department of Environmental Services (DES) grant funds for leak detection services. American Leak Detection, Inc. is scheduled to start on July 20. Areas to focus on include Goboro Road and Colby Road.

N.H. Dept. of Revenue Administration (DRA):
Ms. Dudley related communications with DRA about the legal status of the March 15, 2026 EVWD Annual Meeting. More information needed from N.H. Municipal Association.

Vacancies:
Continued discussion from May meeting on a 3rd Commissioner, Clerk/Secretary and Treasurer positions. Workload and impact to EVWD operations, future viability of maintaining the EVWD as a separate entity from the Town were discussed.

Website:
Discussion on updating website information and keeping it current. Including a "banner/help wanted" for vacant positions, description of Commissioner duties, etc. Customer notification options including a QR code on water bills. (Mr. Richard B. Siek in attendance, volunteered to work on website/QR code.)

Other Business:
Contracts - EVWD has a long-standing contract with New England Backflow, Inc. for backflow device testing. Most recent 3-year contract through December 2028 to be approved/signed. (This was overlooked due to departure of former EVWD Chairman Smith.)

Financial - Ms. Dudley will attend Budget Committee Meetings starting June 25th. EVWD QuickBooks software, dedicated laptop, electronic customer billing ("Muni-Link" system) discussed. Next meter reading and quarterly bills upcoming in June. Customers in arrears and past-due bill collections, water service shutoffs (and logistics/costs of shutoffs) discussed.

DES Regulatory Requests - Public Water Supply contact information was updated by Wade in the Water, LLC. Ms. Dudley will follow-up on Lead, GRR, or Unknown Material Service Line Notifications. Mr. Denison will follow-up on the Annual Consumer Confidence Report due July 1. Emergency Operations/Response Plan was undated in March 2026.

EVWD Website epsomvillagewater@gmail.com Inquires
Ms. Dudley replied to customer inquiries regarding water quality, and availability of meeting agendas and minutes.

Meeting adjourned at 6:55 PM

Attendees:
Brooks Hayward, Richard B. Siek