Epsom Village Water District Minutes of Meeting

Date: Jully 9, 2026

Commissioners Present:
Donna Dudley
Timothy R. Denison

Attendees:
Underwood Engineers: Peter J. Pitsas, P.E.; Kyle Ruprecht Wade in the Water, LLC: Courtney Mitchell; Travis Mitchell

Meeting started at 6:15 PM

Agenda Items:
Underwood Engineers (UE) - PFAS treatment plant design progress update. Progress Set Plans, Basis of Design, Preliminary Framing Options documents discussed with Commissioners and Wade in the Water, LLC. Option “B” for treatment building site location preferred. Non-metal building frame structure options preferred. UE to provide more information/cost comparisons for further review. Tentative schedule is to complete design/bid documents by late fall, bid during 2026 holidays, bid opening January 2027, construction started spring 2027 and completed early-mid 2028. Potential/future 2nd storage tank discussed and necessary land acquisition. For Well #1, availability of excess fencing and DES grant funds discussed.
Quarterly Meter Reading/Billing - Wade in the Water, LLC working to resolve issues and complete July reads.

Well #2 Pump - Repairs/flushing completed, PFAS sample collected/analysis complete. Well to be back in service on July 13th.

Utility Service Group, Inc. a.k.a., Utility Service Company, Inc., a.k.a., “Suez” Contract Termination - Termination Agreement approved and signed.

Customer Inquiries - Request to adjust water rates for pool filling denied. 2026 Consumer Confidence Report distribution to tenants by property managers/landlords. Water quality disclosures by property sellers.

Proposed House Bill for 2027 Session regarding Village District Officer nominees.

NHDOT road opening permit web portal log-in credentials updated.

“Muni-Link” meter read/billing system conversion general discussion.

Other Business:

June 11, 2026 meeting minutes approved.

Leak Detection Work - American Leak Detection, Inc. on July 20. Areas to focus on include Goboro Road and Colby Road.

Lead and Copper Sampling Q3 is due - Sampling locations and sample collection process discussed. June vendor payments approved. Financial reports reviewed.
Wade in the Water, LLC is changing weekly visits to Mondays and Thursdays.
Courtney Mitchell recommended including generator maintenance in the operating budget.
Meeting ended at 9:55 PM