



Epsom Village Water District

Meeting Minutes (draft)

AUGUST 15, 2025

Present:

Commissioners: Dan Smith, Donna Dudley, Denis Lavigne

Underwood Engineering: Peter Pitsas, Kyle Ruprecht

WSO via call in: Joe Damour

Public: Deb Sargent

The meeting was called to order at 6:09pm.

Motion was made to approve the July minutes. Approved.

- **Pending/Old Business**

- Update on status of PFAS application grant approval (Donna)

Notified by NH DES that the loan agreement has made the deadline for the September 17th Governor's Executive & Council meeting. This is the final step in the approval process.

- Update on Munalink contract (Dan)

Terminating Ty Sales/Neptune 360 contract. Signed Munalink purchase order; PO to delivery ~18 months. One feature is that the new product will allow for meter readings to be electronically posted to customer records in Quickbooks (which will need to be upgraded to QB Online) rather than manually entered one by one.

- Update on hydrant not used at the recent Dover Rd. fire as reported by Deb Sargent last month

Deb had inquired at BOS meeting and Fire Chief indicated that the hydrants were offline (for tank maintenance) and he forgot to put them back online when notified by WSO that

maintenance was completed. Joe Damour (WSO) confirmed that he does notify the Fire Dept. when hydrants may be unavailable and when they are placed back in service, as he did for the most recent Dover Rd. tank maintenance. Suggestion to WSO that they may want to email the Fire Dept. after the phone notification to confirm notification.

- **New Business**

- Shout out to Epsom Central School students who repainted fire hydrants on Black Hall Rd.

On Saturday August 2nd a group of Epsom Central School 7th graders volunteered their time to repaint hydrants on Black Hall Rd, River Rd and Short Falls

- Lot Line Adjustment Notification from the Planning Board Re: Reeves lots U13 44 1 and U13 45- Any impact on EVWD lot?

We don't believe this will have any impact on the District's Water St. location.

- Underwood Engineering will be at the meeting to discuss the possibility of drilling test wells to identify where PFAS is coming from.

Re: test wells, the intent would be to drill near the school to identify if this is the source of the PFAS contamination. Would need to have cost info and noted that this expense is not in the currently approved budget. Question of whether the PFAS loan might cover the cost of this? Deferred further discussion for now.

Review of some updates to project blueprint based on last month's feedback. Technical Memorandum - in draft form with updated cost opinion. Reworked cost estimates are pushing the project cost closer to \$8M. District Commissioners note that this cannot be managed without finding other sources of support - possibly grant funds in the State's Groundwater Trust Fund for example. Requested Underwood go back and also look for more value engineering in the design to bring the cost lower. However, we really cannot determine precisely until bids go out to contractors for the project.

- **Other**

Reviewed repairs with Joe Damour. There is an upcoming state Sanitary Survey which has a Controls for Cybersecurity component. Authorized WSO to proceed with necessary steps to complete.

The Commissioners were invited to, and will attend, the town's Economic Development Committee and Board of Selectmen meetings, which are scheduled for Tuesday, August 26th.